



**Introductory Interview:** In order to ensure the safety of all of our daycare/boarding/mobile service customers, we require that all prospective dogs complete an interview to determine their suitability for our facility. This is a great opportunity for you to ask questions, take a tour of the facility and decide if our services are a good fit for your dog. Please call us at 406-541-4453 to set up an appointment.

**Preadmission Requirements:**

- Vaccination records (rabies, DHLPP and bordetella). Your vet can email these to our facility at [info@alpinecanine.com](mailto:info@alpinecanine.com).
- All dogs must be at least 4 months of age. **Puppy boosters are MANDATORY** (6 weeks – canine distemper, measles, para influenza and parvovirus; 8 to 12 weeks – DHLPP, corona and rabies; 16 weeks – DHLPP and corona; 16 weeks or later – bordetella).
- Bordetella vaccination is **MANDATORY** for boarding guests and must be given 14 days prior to boarding stay. Bordetella vaccination is **HIGHLY RECOMMENDED** for dogs participating in daycare and mobile services.
- For dogs under 1 year of age, a negative fecal examination is required within 10 days of boarding or a deworming done within 30 days.
- We prefer that all dogs over 6 months of age be spayed or neutered. However, intact dogs will be accepted after first passing a socialization screening. Alpine Canine reserves the right to remove an intact dog from the group and place them in isolation if they are causing a disturbance. Females in heat **WILL NOT** be admitted!
- Flea and tick preventative and regular reapplications are **HIGHLY RECOMMENDED** throughout the durations of your dog's involvement with Alpine Canine. Dogs with flea or tick problems will be bathed at the owner's expense.

**Reservations:** Once the preadmission requirements are met, reservations for daycare are not necessary. For boarding services, however, we highly recommend calling ahead. Paperwork and vaccination records must be on file at time of boarding. We accept cash, check, VISA or MasterCard. A valid credit card number is required to make all boarding reservations. This number will be kept on file in order to treat your dog in the event of an emergency.

**Holidays:** Major holidays include New Year's Day, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas Day. There are no drop offs, pick ups or daycare service on New Year's Day, Thanksgiving or Christmas Day. Business hours are limited (8 a.m. to 5 p.m.) on Memorial Day, Fourth of July and Labor Day.

**Cancellations:** A 48-hour cancellation notice is required for all boarding reservations (holiday and non-holiday). **If a cancellation notice is not received within this timeframe, the dog owner will be charged the full boarding fee for the first 24 hours and 40% for the remainder of their reserved stay.**

**Sick Policy:** All boarding and daycare dogs must be healthy and free of any contagious illnesses. At the time of check in, if your dog is exhibiting any symptoms that may suggest illness such as sneezing, coughing, wheezing, runny eyes or nose, vomiting, diarrhea or lethargy, we will not be able to admit them to our facility. We are happy to refer ill dogs to local veterinarians that board pets.

**Medication Administration:** Alpine Canine will administer all non-injectable medications and most injectable medications as specified. Please ensure all medication is clearly labeled and dosage instructions are included.

**Food:** As changing food can cause severe stomach upset, it is **MANDATORY** you bring your own food. Food must be contained in a hard-sided container with a lid (Rubbermaid, Tupperware, coffee can, etc.). Our house brand cost is \$2 per cup. No measuring cups or bowls will be accepted.

**Bedding & Toys:** We feel dogs are most comfortable with their own beds and blankets, so we encourage you to bring them along for your dog's boarding stay. If this is not possible, we do have beds and blankets available. If bringing your own bedding, please make sure your dog's name is indelibly imprinted on them. Bedding will be washed as needed. One toy will be permitted per dog; however, we cannot guarantee they will be returned in the same condition. Alpine Canine will not be held responsible for lost or damaged toys. Alpine Canine will not be held responsible for damaged bedding material.

**Checkout:** Your dog will not be released until their bill has been paid in full. Alpine Canine will not release any dog to anyone other than the owner unless prior arrangements have been made. Checkout time for boarders is between **9:00 a.m. and 12:00 p.m.** on weekdays and weekends. Dogs picked up **after 12:00 p.m.** will be charged a daycare fee. Checkout time for daycare guests is **6:30 p.m.** Dogs picked up after this time will be charged a boarding fee.